



Councilmember David Alvarez
City of San Diego-- District Eight

MEMORANDUM

DATE: February 01, 2012
TO: Hadi Dehghani, Personnel Director
FROM: Councilmember David Alvarez
SUBJECT: Internship Positions in Council District 8

A handwritten signature in blue ink, appearing to read "David Alvarez", is written over the "FROM:" line and extends into the "TO:" line.

As per your policy, this memo outlines two new internship positions that have been established in Council District 8.

One Student Internship:

- Name: Gerrlynn Gacao
- Description: general administration, clerical and constituent outreach work that gives the intern an opportunity to learn and participate in the operation of a Council office.
- Length: the internship will end on December 31, 2012.
- Number of hours: approximately 20 hours per week, with adjustments depending on changes in workload
- Funding Source: Council District 8 budget

One Management Internship

- Name: Julio Rivera
- Note: this Management Internship replaces Julio's previous Student Internship.
- Description: policy research and general constituent outreach work.
- Length: the internships will end on December 31, 2012.
- Number of hours: approximately 20 hours per week, with adjustments depending on changes in workload
- Funding Source: Council District 8 budget